

# Joan Martin PTO

## Minutes of Meeting: 1/20/2016

### Held at JM Library at 4pm

Meeting started at 4:12

Board Memebers present: Dani, Jayme(via phone), Amy, & Michele

School Reps: Kacey Allen, Lori Anderson, Joanna Backe

Number in attendance: 10

#### Welcome

#### Minutes

~Dani needs to post previous meeting minutes

#### Treasurer's Report

~lots of candy out right now, so bottom line looks scary, but over \$12,000 out in candy!

#### Candy Bar Sales

~Each child is only allowed one box out at a time. 1st box must be paid before next box issued. Parents can prepay for boxes and get 3 or 4 at a time.

~4th grade students gets priority on 2nd boxes of candy

~we NEED volunteers to help out with distribution of candy bars and counting of incoming money (an officer MUST be present when the money is counted) **Send out email/post on FB**

~We can set up some after school time slots for parents that work during the day and would like to volunteer- Just give Kacey a heads up, but she is here most nights till 5pm. Reba Conley volunteered to help after school on Wed/Thurs/or Friday if we set up an after school Volunteer Spot.

~Feb 8th is the LAST day for bars to go out. ALL MONEY MUST be in by Feb 11th.

#### Fundraiser Committee

~Melissa Prieto is the chair. She is still looking for a co-chair and volunteers to help out. She has recieved lots of fundraiser suggestions for the Spring. Smencils (we need to find out if Miss Keefe is doing this one again for Special Ed, as we wouldn't want to do the same thing!) Coupon Cards, Script Programs, Walk-a-Thon, Bonnie Bell lip gloss/ rubber bracelets, Simple Pon Coupon Books.

**Post on Facebook/send an email, try to get some volunteers to join this committee**

#### Donation Committee

~Melissa Prieto is also the head of this Committee. She sent out 75 letters, and only got 2 responses for monetary donations which totalled \$150. All proceeds went to the food Drive.

~She also got donations of Sandwich Platters from Subway and Stracks which went to the Teachers on

Parent/Teacher Conference Day.

### Popcorn Day Friday

~We need 4 Volunteers, we have 2. Kacey will contact Dawn Fidler to see if she can help out. Miss Backe is going to email 3rd Grade teachers to reach out to their parents as 3rd grade is the Popcorn Attendance winners this quarter.

~Post on Facebook too. Volunteers needed from about 8:30-9:30am

~Kacey will also see if someone can plug the machine in for us around 8am so it is warmed up.

### Spring Fest

~Pto usually gathers donations for JM baskets

~Kacey said to get in touch with American Girl, they usually donate the Girl of the year doll!

~Kacey will also speak to Chris Dugan for us to see if she can get us a list of previous people/businesses that donated.

Mrs. Allen & Mrs. Anderson would love to see a banner made for PTO to display at events we are present at. They have also suggested we look into getting t-shirts made so people know who we are when we are at an event.

Meeting Adjourned 4:40pm